

JOB SPECIFICATION



Position: CONSTRUCTION DRAINAGE LAYING OPERATIVE

Company History

Founded in 1945, Pat Munro (Alness) Ltd is a privately owned company consisting of the following operational departments:

- Construction – Civil Engineering, Utilities & Surfacing
- Haulage and Plant Hire
- Homes
- Property and Development
- Quarry Products
- Waste Services

Based at Caplich Quarry in Alness, the company currently employs in excess of 170 personnel and operates out of several further facilities; Quarries in Dornoch, Strathroy and Tomatin; Concrete Plants in Inverness and Elgin; and a Waste Transfer Station in Inverness. The company also operates a subsidiary business – Carbon Dynamic (Scotland) Ltd – who focus on the off-site construction of high quality, energy efficient, sustainable, modular based buildings

Position

This is a **permanent, full-time** position working within our Construction Department. The position is based at our main offices at **Caplich, Alness** and will report to the Contracts Manager.

Principal Job Responsibilities

As a Construction Drainage Laying Operative, you will be required to undertake the following: -

- To carry out construction tasks associated with general civil engineering works including foul and storm drainage laying.
- Operate equipment and use materials to carry out the particular assigned tasks
- Use skill and knowledge to carry out tasks assigned to the best of your ability and in accordance with current industry standards.
- Communication of any site hazards and general information to Manager/Supervisor
- Assist Manager and Supervisor with correct setup and organisation of task(s).

The above list is not exhaustive

Applicant

The successful applicant will ideally have the following skills, qualities & experience:

- Full UK driving licence is essential
- Hold a current CSCS card
- We are looking for someone who is a versatile, flexible and accommodating worker.
- Be trustworthy, friendly, timeous and reliable

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Working Hours

Your working week will comprise of 39 hours (as a minimum) with appropriate breaks. These hours will normally be worked Monday to Friday although there may be a requirement for flexible working to accommodate operational demands outside of this. The possibility of working away from time to time whereby subsistence will be paid by PMA at industry agreed rates.

Remuneration

Proposed salary is **£negotiable depending upon relevant experience**. Wage reviews are conducted annually.

Probationary Period

The company operates a standard 3 month probationary period, during which either party have the right to immediate termination of employment. Upon successful completion of the probationary period, full terms of the employment contract will apply.

Holidays

Annual holiday entitlement is 30 days (for full-time positions) which is inclusive of recognised public holidays. You are required to reserve a specified amount of your annual holiday entitlement to cover the annual Christmas and New Year shutdown period. This is normally 10 days.

PMA will endeavour to grant holidays out with the fixed dates, where possible, subject to operational requirements. Minimum notice periods will apply to such requests.