

## Position: Quarry Plant Fitter

### Company History

Founded in 1945, Pat Munro (Alness) Ltd is a privately owned company consisting of the following operational departments:

- Construction – Civil Engineering, Utilities & Surfacing
- Haulage and Plant Hire
- Homes
- Property and Development
- Quarry Products
- Waste Services

Based at Caplich Quarry in Alness, the company currently employs in excess of 170 personnel and operates out of several further facilities; Quarries in Dornoch, Strathroy and Tomatin; Concrete Plants in Inverness, Elgin, Dornoch and Caplich, including a Tar Plant and a Waste Transfer Station in Inverness. The company also operates a subsidiary business – Carbon Dynamic (Scotland) Ltd – who focus on the off-site construction of high quality, energy efficient, sustainable, modular based buildings

### Position

This is a **Permanent, full-time** position working within our Quarries Department. The position is based at our Caplich Quarry, although you will be mobile for the work required.

### Principal Job Responsibilities

**As a Quarry Plant Fitter, you will be required to operate the following**

- Take work activity instructions from the Quarry Manager, be able to organise and prioritise work tasks to suit the businesses operational requirements, including making adjustments when circumstances change.
- Undertake repair, maintenance, service, and inspections, maintaining plant to a high level, working effectively, efficiently and productively with negligible need for supervision.
- Ability to be highly productive, working to planned timescales to meet deadlines, whilst maintaining excellent standards of work quality.
- Ensure effective communication with the Quarry Manager, Quarry Supervisors and work colleagues regarding work activity progress and completion, parts required, etc.
- Completing all necessary paperwork in relation to all work activities undertaken.
- Maintain safe working conditions and practices to ensure compliance with Health and Safety legislation.
- All work activities must be carried out in a safe and efficient manner ensuring the Company's Health, Safety and Environmental policies are adhered to at all times.

The above list is not exhaustive

# JOB SPECIFICATION



## Applicant

The successful applicant will ideally have the following skills, qualities & experience:

- Full UK driving licence is essential
- Ideally you will have industry related experience and knowledge to demonstrate your competence of quarrying / recycling operations, although training can be provided to the right candidate who does not have current industry related experience or skills.
- We are looking for someone who is a versatile, flexible and accommodating worker.
- Be trustworthy, friendly, timeous and reliable

## Working Hours

The standard working week consists of the following:

**Mon-Fri            07:00 - 17:00**

With appropriate breaks

There will be a requirement for flexible working to accommodate operational demands outside of this including Saturday working.

## Remuneration

Proposed salary is **£negotiable depending upon relevant experience.** Wage reviews are conducted annually.

## Probationary Period

The company operates a standard 3 month probationary period, during which either party have the right to immediate termination of employment. Upon successful completion of the probationary period, full terms of the employment contract will apply.

## Holidays

Annual holiday entitlement is 30 days which is inclusive of recognised public holidays. You are required to reserve a specified amount of your annual holiday entitlement to cover the annual Christmas and New Year shutdown period. This is normally 10 days.

PMA will endeavour to grant holidays out with the fixed dates, where possible, subject to operational requirements. Minimum notice periods will apply to such requests.