

JOB SPECIFICATION



Position: UTILITY PLANT OPERATIVE

Company History

Founded in 1945, Pat Munro (Alness) Ltd is a privately owned company consisting of the following operational divisions:

- Quarry Products
- Construction – Civil Engineering, Utilities, Building & Surfacing
- Property and Development
- Waste Services
- Haulage and Plant Hire

Based at Caplich Quarry in Alness, the company currently employs in excess of 170 personnel and operates out of several further facilities; Quarries in Dornoch, Strathroy and Tomatin; Concrete Plants in Inverness and Elgin; and a Waste Transfer Station in Inverness.

Position

This is a **permanent** position working within our Utility Department. The position is based at our main offices at **Caplich, Alness** and will report to the Utility Operations Manager.

Principal Job Responsibilities

As a Plant Operative you will be required to undertake the following: -

- Operate a 360° Tracked Excavator from 1.5t to 25t size range
- As part of a Utility squad, undertake plant operations from earthworks, grading, trenching, lifting operations, breaking of hard material's, loading and other machine functions as required.
- Daily pre-use checks on plant including daily maintenance i.e. greasing, cleaning, topping up of fluids etc.
- Undertake labour assistance to other members of the Utility squad in particular during periods when the excavator is idle due to task sequence.

The above list is not exhaustive

Applicant

The successful applicant will ideally have the following skills, qualities & experience:

- Full UK driving licence is essential
- The post requires a current MPQC / CPCS skills card and ideally you will have industry related experience and knowledge to demonstrate your competence of Utility and Civil engineering operations, although training can be provided to the right candidate who does not have current industry related experience or skills.
- Ideal candidate will hold current DOMS, SHEA and HCOP certificates / training, but training is available to a suitable successful candidate.
- We are looking for someone who is a versatile, flexible and accommodating worker.
- Be trustworthy, friendly, timeous and reliable

JOB SPECIFICATION



Working Hours

Your working week will comprise of 39 hours with appropriate breaks. These hours will be worked Monday to Friday which the Company will notify to you in advance.

There will be a requirement for flexible working to accommodate operational demands outside of this. The possibility of working away from time to time whereby subsistence will be paid by PMA at industry agreed rates.

Remuneration

Proposed salary is **£negotiable depending upon relevant experience**. Wage reviews are conducted annually.

Probationary Period

The company operates a standard 3 month probationary period, during which either party have the right to immediate termination of employment. Upon successful completion of the probationary period, full terms of the employment contract will apply.

Holidays

Annual holiday entitlement is 30 days (for full-time positions) which is inclusive of recognised public holidays. You are required to reserve a specified amount of your annual holiday entitlement to cover the annual Christmas and New Year shutdown period. This is normally 10 days.

PMA will endeavour to grant holidays out with the fixed dates, where possible, subject to operational requirements. Minimum notice periods will apply to such requests.