

JOB SPECIFICATION



Position Details

Job Title	APPRENTICE CIVIL ENGINEERING TECHNICIAN
Location	Alness (projects across the Highlands and Morayshire)
Working Hours	Full Time 42.5 hours per week
Duration	2-year Modern Apprenticeship (potential to progress onto further training and a permanent role)
Holidays	30 days
Remuneration	Competitive Salary
Probationary Period	3 months from commencement.
Other Benefits	<ul style="list-style-type: none">- Company pension contribution- Death in Service Benefit- Cycle to Work Scheme- Ongoing training and development with clear progression opportunities within the business

Apprentice Training & Qualifications

You will undertake a Modern Apprenticeship delivered by UHI Inverness, working towards:

- HNC in Civil Engineering
- SVQ Level 3 in Civil Engineering

Training Structure

- 18 weeks of block release over the 2-year period
- Structured on-the-job training with experienced engineers
- Progressive responsibility aligned to qualification milestones

This apprenticeship provides a strong foundation for progression to Site Engineer, further study (HND/Degree), and professional recognition (EngTech/IEng pathway).

Working Environment

- Site-based project work across the Highlands and Morayshire
- Office-based technical support
- College block-release study

About the Role

Pat Munro Construction Ltd is offering an exciting opportunity for a motivated and ambitious individual to begin their career in civil engineering through a structured Modern Apprenticeship.

As an Apprentice Civil Engineer, you will gain hands-on experience working on live infrastructure and civil engineering projects across the Highlands and Morayshire. You will support experienced engineers in delivering projects safely, efficiently and to the highest quality standards, while working towards an HNC in Civil Engineering and an SVQ Level 3 through UHI Inverness. This role provides a clear pathway into a long-term engineering career.

Pat Munro Construction, a wholly owned subsidiary of Pat Munro (Alness) Ltd, having over 75 years' experience in delivering an extensive range of construction, civil engineering and utilities projects for both public and private sector clients across the North of Scotland.

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Core Functions of Role:

- Site Engineering Support
- Project and Technical Support
- Health, Safety & Compliance

As an Apprentice Civil Engineering Technician reporting to the Senior Engineer, the following duties will initially be carried out under direct supervision, with responsibility increasing as competence and confidence develop:

Site Engineering Support

- Assist with setting out works using surveying equipment
- Undertake site measures and design drawing take-offs
- Support construction site surveying activities
- Help maintain accurate site records and as-built information
- Assist with quality inspections and testing procedures

Project & Technical Support

- Interpret engineering drawings and specifications
- Support programme preparation and progress monitoring
- Attend site meetings alongside site management
- Assist with coordination of plant, materials and subcontractors

Health, Safety & Compliance

- Support the implementation of Construction Phase Plans
- Assist with Risk Assessments, Method Statements and Toolbox Talks
- Follow and promote all company Health, Safety, Environmental and Quality procedures

Applicant Qualities

The successful applicant will ideally have the following skills, qualities and experience:-

Essential

- Higher pass in Math's, Physics or a technical subject
- Strong numeracy and problem-solving ability
- Full UK driving license (or willingness to obtain when eligible as travel to remote locations is required)
- Ability to work effectively as part of a team
- Willingness to work outdoors in varying site conditions

Personal Qualities

- High levels of attention to detail
- Reliable and punctual
- Professional and approachable
- Adaptable and willing to learn
- Positive attitude and strong work ethic

If you are ready to begin your career in civil engineering, please send your CV to: careers@patmunro.co.uk